



COUNTY OF LOS ANGELES  
DEPARTMENT OF PARKS AND RECREATION  
*"Parks Make Life Better!"*

John Wicker, Director

**ADOPTED**

BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

September 13, 2016

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

30 September 13, 2016

  
LORI GLASGOW  
EXECUTIVE OFFICER

Dear Supervisors:

**GEORGE LANE PARK SHADE STRUCTURE PROJECT  
APPROVE ADDITIONAL SCOPE OF WORK AND REVISED PROJECT BUDGET  
CAPITAL PROJECT NO. 87179  
(SUPERVISORIAL DISTRICT 5) (3 VOTES)**

**SUBJECT**

Approval of the recommended actions will approve the revised project scope and budget for the George Lane Park Shade Structure Project, Capital Project No. 87179, to provide sufficient funds to complete the project.

**IT IS RECOMMENDED THAT THE BOARD:**

1. Find the revised scope of work for the previously approved George Lane Park Shade Structure Project categorically exempt from the California Environmental Quality Act for the reasons stated herein and the reasons reflected in the records of the project.
2. Approve the revised project scope and revised total project budget of \$153,000, from previously approved budget of \$100,000, for the George Lane Park Shade Structure Project, Capital Project No. 87179.
3. Authorize the Department of Parks and Recreation to implement the revised scope of work associated with the George Lane Park Shade Structure Project.
4. Authorize the Internal Services Department, as the County Purchasing Agent, to proceed with the acquisition of equipment and installation services to implement the project.

## **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

Approval of the recommended actions will find the revised scope of work exempt from the California Environmental Quality Act (CEQA), approve the revised project scope and budget increase for the George Lane Park Shade Structure Project (Project), previously approved by the Board; and allow the Department of Parks and Recreation (Department) to complete the Project at George Lane Park, located at 5520 West Avenue L-8, Quartz Hill, CA 91214.

On March 11, 2014, the Board approved the Project, which consisted of the installation of a shade structure over the existing play area at George Lane Park, for a total budget of \$100,000. On May 6, 2014, the Board approved a new skate park project located near the existing play area at George Lane Park. In order to allow space for the new skate park project, the Department determined that the existing play area equipment be relocated. The shade structure has been installed at the new location.

The revised scope of work for the Project includes the relocation of the play area equipment to the new location; repair and replacement of damaged playground components, drainage equipment, and surfacing material; and required Americans with Disabilities Act (ADA) upgrades to the perimeter sidewalk.

The additional scope of work, which is estimated at \$78,000, will involve the purchase of playground components, drainage equipment, and surfacing materials to replace existing damaged equipment. Relocation of the existing play area equipment and purchase of materials will be implemented through a contractor procured through the Internal Services Department (ISD), as the County Purchasing Agent. ADA upgrades to the perimeter sidewalk, installation of new playground components to replace damaged play area equipment, and installation of drainage equipment and surfacing material will be implemented by the Department's North Agency Construction Division. It is anticipated that construction will be completed within six months.

## **Implementation of Strategic Plan Goals**

The proposed recommendations further the County's Strategic Plan Goal of Integrated Services Delivery (Goal 3), by maximizing opportunities to measurably improve client and community outcomes and leverage resources through the continuous integration of health, community, and public safety services in the Fifth Supervisorial District.

### **Green Building/Sustainable Design Program**

The revised project scope will support the Board's Sustainable Design Program by incorporating sustainable design features as part of the Project to the greatest extent possible.

The revised project scope is not subject to the Countywide Energy and Environmental Policy adopted by the Board on January 16, 2007, since it involves the relocation of existing play equipment less than 10,000 gross square feet in size.

## **FISCAL IMPACT/FINANCING**

The revised total Project budget, including construction and County services, is \$153,000. The Project Schedule and Budget Summary are included in Attachment I.

On March 11, 2014, the Board approved the Project, Capital Project No. 87179, with a total budget

of \$100,000 funded by Utility User Tax Cy Pres II Funds (Cy Pres II Funds). In addition, on September 29, 2015, the Board approved a transfer of \$33,000 from the Jackie Robinson Park Shade Structure Project, Capital Project No. 87177, and \$20,000 from the Pearblossom Park Shade Structure Project, Capital Project No. 87178, for a total amount of \$53,000 of Cy Pres II Funds. Sufficient appropriation is available in the Fiscal Year 2016-17 Capital Projects Budget, Capital Project No. 87179 to proceed with the Project.

#### Operating Budget Impact

Following completion of the Project, the Department does not anticipate any additional one-time or ongoing costs. The provisions of the Project have operating and maintenance requirements which will be fulfilled with existing park staff and resources.

#### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

In accordance with the Board's Civic Art Policy, adopted on December 7, 2004 and last amended on August 11, 2015, the Project is exempt from Civic Art fees as eligible project costs do not exceed \$500,000.

#### **ENVIRONMENTAL DOCUMENTATION**

On March 11, 2014, the Board found the Project to be categorically exempt from CEQA. The Project, which consisted of installation of a new shade structure over the existing play area at George Lane Park, is within a class of projects that have been determined not to have a significant effect on the environment in that it meets the criteria set forth in Section 15303(e) of the State CEQA Guidelines, and Class 3(b) of the County Environmental Document Reporting Procedures and Guidelines, Appendix G. The Project is not located in a sensitive environment, and there are no cumulative impacts, unusual circumstances, or other limiting factors that would make the exemption inapplicable based on the Project records.

The revised scope of work for the Project is categorically exempt from CEQA. The revised Project, which consists of removal and reinstallation of the existing play equipment, repairs and replacement of all damaged playground components of both the 2-5 year old and 5-12 year old existing playground equipment, drainage equipment, surfacing material and required ADA upgrades, is within certain classes of projects that have been determined not to have a significant effect on the environment in that it meets the criteria set forth in Sections 15301 (d), 15302 (c) and 15304 (a) of the State CEQA Guidelines, and Classes 1 (c), 2 (a), and 4 (b) of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G, because the Project involves restoration or rehabilitation of deteriorated or damaged structures, facilities, or mechanical equipment to meet current standards of public health and safety, replacement or reconstruction of existing utility systems and facilities involving negligible or no expansion of use, and minor alterations in the condition of land.

The revised Project includes no expansion of an existing use, will not involve the removal of scenic, healthy, mature trees and replacement structures will have substantially the same purpose and capacity as structures replaced. Additionally, the proposed Project is not in a sensitive environment, and there are no cumulative impacts, unusual circumstances, or other limiting factors that would make the exemption inapplicable based on the proposed Project's records.

Upon the Board's approval of the revised Project, Parks will file a notice of Exemption with the

County Clerk in accordance with Section 15062 of the State CEQA Guidelines.

### **CONTRACTING PROCESS**

The acquisition of the equipment and the installation falls under the statutory authority of the County's Purchasing Agent. The Project requirements will be competitively solicited in accordance with County Purchasing Policies and Procedures, established by ISD.

### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

The park will remain open during construction; however, some impacts to existing park programs and services will occur during construction. Informational signage will be included and construction will be phased to minimize impacts at the park.

The completed Project will allow the Department to support its recreational activities and provide facilities in response to community needs. In addition, the improved facilities and amenities will contribute to a safer and healthier environment for both passive and programmed park activities.

It is anticipated that the Project will be completed within six months.

### **CONCLUSION**

Please instruct the Executive Officer-Clerk of the Board to return one adopted copy of this action to the Chief Executive Office, Capital Projects Division, and three adopted copies to the Department of Parks and Recreation.

Respectfully submitted,



JOHN WICKER

Director

JW:JG:BR:dq

Enclosures

c: Chief Executive Officer  
County Counsel  
Executive Officer, Board of Supervisors  
Internal Services Department

**ATTACHMENT I**

**DEPARTMENT OF PARKS AND RECREATION:  
GEORGE LANE PARK SHADE STRUCTURE  
CAPITAL PROJECT NO. 87179**

**I. PROJECT SCHEDULE:**

<b>Project Activity</b>	<b>Scheduled Completion Date</b>
Board Action	9/13/2016
Design Documents	N/A
Jurisdictional Approval	N/A
Environmental Documents	N/A
Adopt and Advertise	11/15/2016
Award Construction Contract	11/30/2016
Construction Start	12/15/2016
Construction Substantial Completion	4/28/2017
Final Acceptance	5/31/2017

## I. PROJECT BUDGET SUMMARY

Project Activity	Board-Approved Budget	Impact of this Action	Revised Project Budget
Land Acquisition	\$ 0	\$ 0	\$ 0
Construction			
Purchase Order Contract	\$ 80,000	\$ 40,000	\$ 120,000
Job Order Contract	0	0	0
Change Orders/Contingency	15,000	11,000	26,000
Department Crafts	0	0	0
Youth Employment	0	0	0
Construction Consultants	0	0	0
Telecomm Equip – Affixed to Building	0	0	0
Civic Arts	0	0	0
<b>Subtotal</b>	<b>\$ 95,000</b>	<b>\$ 51,000</b>	<b>\$ 146,000</b>
Programming/Development	\$ 0	\$ 0	\$ 0
Plans and Specifications	\$ 0	\$ 0	\$ 0
Consultant Services			
Site Planning/Civil Engineering/Survey	\$ 0	\$ 0	\$ 0
DPW Engineering Services	0	0	0
Geotech/Soils Report and Soils Testing	0	0	0
Material Testing	0	0	0
Cost Estimating	0	0	0
Construction Management	0	0	0
Construction Administration	0	0	0
Environmental	0	0	0
Utilities/Change Order	0	0	0
Other Expenditure	0	0	0
<b>Subtotal</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>
Miscellaneous Expenditures	\$ 0	\$ 0	\$ 0
Jurisdictional Review/Plan Check/Permit	\$ 0	\$ 0	\$ 0
County Services			
Code Compliance Inspection	\$ 0	\$ 7,000	\$ 7,000
Quality Control Inspection	0	0	0
Design Review	0	0	0
Contract Administration	0	0	0
Project Management	5,000	-5,000	0
Gordian Group	0	0	0
Project Management Support Services	0	0	0
ISD Job Order Contract Management	0	0	0
DPW Job Order Contract Management	0	0	0
ISD Communications/Data	0	0	0
Project Security	0	0	0
Project Technical Support	0	0	0
ISD Countywide Contract Compliance Section	0	0	0
<b>Subtotal</b>	<b>\$ 5,000</b>	<b>\$ 2,000</b>	<b>\$ 7,000</b>
<b>TOTAL</b>	<b>\$ 100,000</b>	<b>\$ 53,000</b>	<b>\$ 153,000</b>